

FORWARD PLAN OF DECISIONS

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council's web site at www.kent.gov.uk at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council's website.

The Kent County Council Cabinet Members are:	
Mr Paul Carter	Leader of the Council and Cabinet Member for Health Reform
Mr Peter Oakford	Deputy Leader and Cabinet Member for Finance and Traded Services
Mrs Clair Bell	Cabinet Member for Adult Social Care and Public Health
Miss Susan Carey	Cabinet Member for Customers, Communications and Performance
Mr Mark Dance	Cabinet Member for Economic Development
Mr Roger Gough	Cabinet Member for Children, Young People and Education
Mr Mike Hill	Cabinet Member for Community and Regulatory Services
Mr Eric Hotson	Cabinet Member for Corporate and Democratic Services
Mrs Catherine Rankin	Cabinet Member for Strategic Commissioning
Mr Mike Whiting	Cabinet Member for Planning, Transport, Highways and Waste

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

NEW

NOT BEFORE 6 NOVEMBER BY CABINET MEMBER / CABINET

<p>Responsible Cabinet Member - Cabinet Member for Community and Regulatory Services</p> <p>Reference No: A range of legal and regulatory duties apply to animal and plant health including Civil Contingencies Act 2004, Animal Health Act 1981 (amended by Animal Health Act 2002), European Communities Act 1972, Plant Health Act 1967, Plant Health (England) Order 2015 and Wildlife and Countryside Act 1981</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00074 - Animal and Plant Health Emergency Plan</p> <p>The Decision needed: Proposed decision:</p> <p>To approve The Animal and Plant Health and statutory ACTSO Appendix; The Local Authority Exotic Notifiable Animal Disease Contingency Plan as a KCC led Kent Resilience Forum document.</p> <p>Background:</p> <p>Kent County Council enforces a range of legal and regulatory duties in relation to animal and plant health. This plan sets out the powers and duties of KCC in this regard and incorporates the Association of Chief Trading Standards Officers statutory guidance on Notifiable Animal Disease response. A significant change is proposed to this standing document in making it multi-agency in reach through Kent Resilience Forum, though remaining KCC-led.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Community and Regulatory Services</p> <p>Date: Not before November 2019</p> <p>Reason if Key Decision Equalities implications: Following a desk top assessment an EqIA was not deemed necessary for</p>

<p>this project because of the technical and scientific nature of the subject matter</p> <p>Data Protection implications: Personal contact details are included within restricted circulation (non-public) version of plan.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>The proposed decision will be considered at the Environment and Transport Cabinet Committee on 29 November 2019.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Planning costs are absorbed into existing budgets.</p> <p>Support documents</p>

<p>Responsible Cabinet Member - Cabinet Member for Children, Young People and Education</p> <p>Reference No:</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00075 - Changes to the KCC local funding formula for schools</p> <p>The Decision needed: In response to the Government confirming the additional funding for schools, Kent County Council is set to receive an approximately £52m for 2020-21.</p> <p>The Council will continue to operate a local funding formula for Kent maintained schools (and this formula is also used by the Education and Skills Funding Agency for calculating Kent academy budgets) during this period and legislation dictates that any changes to that formula is subject</p>

to an all school consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before November 2019

Reason if Key Decision

An equalities impact assessment will be completed and this will accompany the consultation documentation.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

A consultation with all Kent schools and academies will be undertaken during October and the feedback from the consultation will be discussed at the Schools Funding Forum on 29th November.

The proposed decision will be considered by the CYPE Cabinet Committee on 15 November 2019

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The costs of the new funding formula will be fully met from the Dedicated Schools Grant and will not be a cost to Council funding.

Support documents

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: KCC have a duty, under Section 22 of the Children Act 1989, to safeguard and promote the welfare of each child we look after. Under Section 27 of the Act, local authorities are entitled to expect other authorities and certain NHS bodies to assist them in discharging their functions to children in need, looked after children and their parents and carers. Section 11 of the Children's Act 2004 places a duty on a range of organisations and agencies to ensure their functions, and any services that they contract out to others, are discharged having regard to the need to safeguard and promote

the welfare of children.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00076 - CYP Emotional Wellbeing and Mental Health Service

The Decision needed:

This decision follows on from decision number 18/00071 to end the current Section 76 agreement and establish a new agreement which reflects KCC as the commissioning lead for the KCC elements of the CYPMHS service.

In 2017, KCC jointly commissioned the CYPMHS with the local NHS. KCC invested £2.65m into the NHS contract via a Section 76 agreement. The new service has resulted in a significantly different clinical model, a large restructure and upskilling of the workforce and the implementation of a new data management system. However, demand for the specialist and targeted interventions have been significantly higher than expected and this impacted on the initial stages of the service transformation. A greater capacity has been allocated to the management of this demand and associated high waiting lists, particularly those across the neurodevelopmental pathway. Significantly this has impacted upon the delivery of the Local Authority funded services particularly the early intervention elements of the contract.

Whilst CCGs are now seeing improvements in the performance of the overall service, it has been apparent that some of the KCC funded elements are not achieving the desired outcomes. These challenges have included; significant underperformance in relation to numbers of young people receiving a service through the Early Help pathway and Kent Health Needs Education Service; lack of available performance data and dispute in relation to payment for the contract.

KCC remains committed to working in partnership with the NHS to manage the challenges and improve the contracting arrangements. Progress has been reported back to SCB and CYPE Cabinet Committee and a full options appraisal will be presented to CYPE Cabinet Committee on 15 November 2019.

The recommended option is to split the KCC investment in the contract as follows:

- £1.217m retained in the current contract for the LAC Priority Assessments and Harmful Sexual Behaviour interventions. These elements of the service require clinical interventions and oversight. Changes to the Section 76 agreement will enhance the oversight that KCC has on the performance of these services.

- £1.2m refocused through a range of evidence-based and resilience-focuses interventions.
- Reduce the funding for the Kent Health Needs Education Service from the current £240k arrangement to ensure a focused approach to meet the needs of the school.

Other options considered were:

- Business as Usual - Retain the current service model and continue to work with the NHS to improve the contracting arrangements
- Recommission a new service - Withdraw KCC's investment in the contract and re-commission a new service
- Align KCC Early Help workforce to the current contract and invest the funding within KCC provision

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before November 2019

Reason if Key Decision

An EQIA has been completed as part of the process and will continue to be reviewed as we progress the work.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

This is a county-wide service and any changes will be communicated to schools, police and health providers. Consultation will be undertaken with members at CAB in October 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The KCC element of the contract is worth £2.65m per annum. The proposed decision will split the investment, with £1.217m retained in the contract and £1.2m refocused into alternative services/interventions. £50k designated to support KHNES and £190k of Dedicated Schools Grant refocused through the DSG High Needs Funding arrangements for KHNES. A financial audit of the

KCC investment is currently being undertaken by the NHS. The changes to the Section 76 agreement will allow KCC to have clear oversight of the funding and performance of the remaining Authority Services. There is existing capacity within the service to undertake the recommended changes.

Support documents

Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services

Reference No: Consent to demolish the existing school buildings has been sought from Canterbury City Council. A detailed Planning Application will be lodged with KCC Planning Group for the main works. The necessary contractual documents will be put in place.

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:
19/00077 - Barton Court Free School - Building Contract

The Decision needed:

Section 2 – Who is taking the final decision and when

Who is taking the Decision
Cabinet Member for Corporate and Democratic Services

Date:
Not before November 2019

Reason if Key Decision
N/A

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors

Consultees

This matter will be considered at P&R Cabinet Committee in November 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
Funding for the project is provided by Project Delivery Grant from the Department for Education. KCC applies for the grant on a stage by stage basis.

Support documents

NOT BEFORE 15 OCTOBER 2019 BY CABINET MEMBER/CABINET

Responsible Cabinet Member - Cabinet Member for Adult Social Care and Public Health

Reference No: The council has a responsibility to assess people who have an appearance of need and options for meeting needs will be discussed. There is a duty to ensure all care home provision that the Council places residents in is safeguarding individuals and that effective contract management is in place.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:
19/00063 - Outcome of the formal consultation on Wayfarers Care Home

The Decision needed:

Background Information:

The future of the council owned and operated Wayfarers Care Home has been considered on at least three occasions since October 2010. A previous public consultation carried out in 2015 considered KCC's preferred options for four of its owned homes. This included a preferred option for Wayfarers to sell the home 'as a going concern' and approval was given through an executive decision in February 2016, to secure the sale of the home 'as a going concern'. This envisaged selling the home to an external provider with the successful bidder required to retain the building and the existing staff and being responsible for any future maintenance or upgrading of the building. Despite a buyer being found, a decision had to be taken not to proceed with the sale as it was felt unviable for both parties. The proposal put forward will support the KCC strategic objective that older and vulnerable residents are safe and supported with choices to live independently in modern and refurbished fit for purpose accommodation.

Proposed Decision:

Following the outcome of public consultation to close the current Wayfarers Care Home and for Kent County Council to seek to find a buyer for the building and its land and to explore Housing with Care options preferably in the Sandwich area; proceed with the alternative proposal received from the residents and staff of Wayfarers to relocate the Wayfarers service to an unused, purpose-built unit at Westbrook House, near Margate, and to find accommodation for any residents who instead may wish to move to alternative care homes; and delegate authority to the Corporate Director of Adult Social Care and Health, or other nominated officer, to undertake the necessary actions to implement the decision.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Care and Public Health

Date:

Not before October 2019

Reason if Key Decision

A full Equality Impact Assessment has been completed and reviewed taking into consideration the outcomes of the consultation.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Public consultation took place between May 2019 and July 2019:

<https://consultations.kent.gov.uk/consult.ti/wayfarers/consultationHome>

The proposed decision was discussed and endorsed at the Adult Social Care Cabinet Committee Meeting on 27 September 2019.

Views from Members were considered at the Adult Social Care Cabinet Committee Meeting on 27 September and were incorporated into the proposed decision. All local members were briefed before the start of the consultation process.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

If a decision is made to close Wayfarers and find alternative accommodation for residents there is a requirement to continue to maintain the building and service up to the point of closure and relocation of residents. Any future placements with a cost above KCC's guide price would therefore be funded by KCC. None of the current residents would see an increase in the contribution towards their care or be charged additional fees either by KCC, or by alternative providers as a result of KCC's proposal.

Support documents

PRoD
Report
App 1
App 2

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: Contracting for KCC framework building contractors

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00071 - Proposal to Expand Thamesview School from 150 places to 210 places in September 2021

The Decision needed:

Background:

The County Council's Commissioning Plan for Education Provision in Kent 2019-23 is a five-year rolling plan which is updated annually. It sets out our future plans as Strategic Commissioner of Education Provision across all types and phases of education in Kent. A copy of the plan can be viewed from this link:

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/education-skills-and-employment-policies/education-provision>

KCC forecasts indicate a growing demand for Year 7 places in Gravesend from the start of the 2019-20 academic year. The Gravesend and Longfield Non-Selective Planning Group is forecast to have a deficit of 74 Year 7 places (2.5FE) from 2019-20 that increases to a deficit of 316 places (10.5FE) by 2023/24.

Thamesview School has a Published Admission Number of 150, but offered 30 extra places in 2016, 2017, 2018 and for the September 2019 intake.

KCC propose increasing the amount of school social space including, dining, recreational and circulation space over the next twelve months. Without this building work, the school considers it may be unable to offer 180 places for September 2020. It is therefore proposed that for the September 2020 intake Thamesview maintain their PAN at 150 but will consider whether they can offer an additional 30 places nearer the time.

KCC propose planning and building a new block at the school, together with

other infill work. This work would be completed before the September 2021 intake. This build would enable the school to offer 210 Year 7 places for September 2021.

Proposed decision:

To publish a Public Notice on a proposal to expand Thamesview School, Thong Lane, Gravesend, Kent, DA12 4LF by increasing the Published Admission Number (PAN) from 150 places to 210 places from September 2021; and support further resources being expended to enable the scheme to proceed to planning stage.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before October 2019

Reason if Key Decision

An EqlA has been completed and can be viewed here:

<https://kccconsultations.inconsult.uk/consult.ti/Thamesview/consultationHome>

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

A Public Consultation ran from 24th June 2019 to 19th July 2019, with a drop-in day for stakeholders to raise issues and concerns on 4 July 2019. The consultation included the community and other stakeholders, including the following groups:

- **All schools in the Gravesham Borough**
- **Elected Members (Kent County Council, Gravesham Borough Council)**
- **Parish and Town Councils**
- **Local MPs**
- **Dioceses of Rochester and Southwark**
- **Church Groups**
- **Residents Groups**
- **Children’s Centres, Community and Voluntary Groups, Youth Groups**

Consultation page on kent.gov:

<https://kccconsultations.inconsult.uk/consult.ti/Thamesview/consultationHome>

The report was submitted to the Children’s, Young People and Education

Cabinet Committee meeting on 1st October 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

A feasibility study has been carried out which estimates the cost of delivery being between £4.0m and £4.5m, wholly funded by the CYPE Basic Need Capital Budget. Subject to Members support for the proposal to progress, these estimates will be refined as detailed design work is undertaken and the scheme progresses through the planning process. In line with the agreement of Cabinet Committee on 7 May 2019, the capital figure reported here is a budget estimate for information only. Following receipt of planning permission, the refined budget estimate will be presented to Infrastructure Commissioning Board and the Cabinet Member for Children, Young People and Education for a key decision to be made. Members are asked to support further resources being expended to enable the scheme to proceed to planning stage.

Support documents

PRoD
Report

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: The specification for the externally commissioned support will be fully compliant with the requirements of the Government Funding Instructions and will be commissioned in line with the general procurement regulations applicable to local authorities. The commissioning is supported by KCC Strategic Commissioning colleagues, with legal input (Invicta Law) where required.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00073 - Proposed Commissioning of Refugee Resettlement Support Service in Kent

The Decision needed:

Background

Following discussions in 2015/16 with all district housing authorities and within Kent County Council (KCC), it was agreed that KCC would coordinate the support provision for refugees resettled in Kent under the Syrian Vulnerable Persons Relocation Scheme, with the exception of those to be settled in Ashford and Canterbury.

order to respond in a timely manner to the need to resettle refugee families, KCC entered into grant agreements with providers that were able to provide the required support. It has been decided that the resettlement casework support provided to individual families and property set-up aspects of the scheme should now be formally commissioned in order to put the requirements of the scheme on a firm contractual basis, to give all potential providers the opportunity to bid and to ensure the specification covers all current and future refugee resettlement schemes.

At present the service is solely focused on the Syrian Vulnerable Persons Relocation Scheme (VPRS). However, it is the intention to include in the tender the Vulnerable Children's Resettlement Scheme (almost identical to the VPRS) for arrivals up to Spring 2020 and from then the new UK Resettlement Scheme which will absorb and extend the existing resettlement schemes going forward. Any future similarly arranged and funded schemes will also be covered by the tender. The proposed contract with providers will allow additional local authorities to be added if needed.

s the intention to retain within KCC the coordination and management of the scheme and for the district housing authorities to remain, as now, responsible for decisions on the number of refugee families to be resettled and for the housing to be used.

Options considered

The options considered for the delivery of the resettlement support included to maintain the status quo (that is to continue to use the existing three providers and to pay them via annual grants), to provide the support from an in-house KCC team, to devolve the responsibility and budget back to the districts or to externally commission the support (either via one external provider for the whole of Kent, via a Dynamic Purchasing System or via a Framework Contract with Lots according to geographical area).

Alignment with the Strategic Statement

The proposed decision will enable KCC to deliver support to resettled refugee families in Kent in a way that meets the objectives of each of the three strategic outcomes in the Council's Strategic Statement (2015-2020).

Outcome 1 – Children and young people in Kent get the best start in life: almost all the families resettled through the scheme contain children and young people. They have all had to flee their country of origin following the witnessing of traumatic events; they have usually spent a few years in one of the countries surrounding Syria living an insecure existence where access to education, health care and other services is poor. Settling in Kent enables children and young people to have their needs fully assessed and addressed where at all possible, thus enabling them to dramatically improve their life chances.

Outcome 2 – Kent communities feel the benefits of economic growth by being in work, healthy and enjoying a good quality of life: a fundamental objective of the scheme is to enable all adults for whom it is appropriate, to access full-time employment and to eventually not require support from the benefits system. To this end the scheme supports English language and skills training to enable individual refugees to secure employment. The support is very tailored to individual needs as the cohort of refugees arrive with very varied levels of education, qualifications and skills (e.g. there are craftsmen, manual workers, architects, teachers, people skilled in the hospitality trade, care professions etc). In addition to benefitting the families themselves, the skills many of the refugees bring with them are a significant asset to the communities in which they are settled.

Outcome 3 – Older and vulnerable residents are safe and supported with choices to live independently: all the refugees are vulnerable to an extent, having experienced trauma and displacement. On top of this a significant proportion have physical and mental health problems that need addressing once they arrive in the UK. The support provided through the scheme enables them to access the services they require and to live as independently as possible in the community. To date none of the refugees have had to access residential care or, if children, been taken into care.

Proposed decision

To commission via a competitive tender the refugee resettlement support service in Kent. Decisions about the commissioning process and the implementation of the new contracts to be delegated to the Corporate Director for Children, Young People and Education.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before October 2019

Reason if Key Decision

An Equality Impact Assessment (EqIA) has been carried out and will be available for the Cabinet Committee on 1 October 2019. The scheme takes great care to ensure that the individual needs of the refugees (including needs based on any of the protected characteristics) are fully taken into account in the service provided to them.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Public consultation:

Consultation has not taken place with the general public but has taken place with groups of the current cohort of refugees KCC is supporting, with the district housing authorities, with several voluntary groups and with current providers.

Cabinet Committee consultation:

A report on the matter was submitted to the CYPE Cabinet Committee on 1 October 2019

Have views been sought from local Members?

Views were sought and provided to the Cabinet Committee and Cabinet Member prior to the Key Decision.

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

The value of the contract across all providers (based on existing families and expected arrivals up to April 2020) is likely to be in the region of £1.5 to £2 million, with the possibility of an increased value of about £0.5 – £0.7 million for every ten new families resettled after April 2020, each of whom will then be supported for up to 5 years. This will be entirely funded by a secure ring-fenced Government grant that is attached to each individual refugee for the 5 years that they are supported under the scheme. The default position is for the Government funding to be provided to the responsible district housing authorities but within Kent this is now administered and managed by KCC on their behalf. There is no call on KCC or district main budgets and to date (since the beginning of the scheme in Kent in December 2015) spending on the scheme has not exceeded the available funds. It appears in the KCC Budget as a “net nil” budget.

Support documents

PROD
Report
App 1
App 2
App 3

NOT BEFORE 2 OCTOBER 2019 BY CABINET MEMBER/CABINET

Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services

Reference No: in order to de-risk the proposed acquisition in the context of the project and viability pressures, there are a number of conditions being imposed to mitigate these risks.

Key Yes
Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.
<p>Title: 19/00058 - Strategic Acquisition & Disposal, Maidstone East</p> <p>The Decision needed: <u>Proposed decision:</u></p> <p>To consider the Maidstone East redevelopment and the next steps in the delivery of the comprehensive development of the site and delegate authority to the Director of Infrastructure in consultation with the Cabinet Member for Corporate and Democratic Services, the Corporate Director for Finance and the Cabinet Member for Finance to finalise terms and enter into the necessary documentation to complete the transactions in line with the Councils Decision.</p> <p><u>Background:</u></p> <p>In July 2016 KCC and MBC entered into a Collaboration Agreement and jointly acquired a strategically located site at Maidstone East with the long term objective to assemble adjacent land and facilitate the viable delivery of a high quality “Gateway” development in line with pre-agreed objectives to primarily improve this part of the County Town.</p> <p>The proposed Decision will consider the next steps in the delivery of a comprehensive development on the site. Following the completion of the due diligence the decision report will set out the options in relation to the next steps for consideration by the Leader, the Cabinet Member for Corporate and Democratic Services and the Cabinet Member for Finance following which a decision will be taken.</p>
Section 2 – Who is taking the final decision and when
<p>Who is taking the Decision Cabinet Member for Corporate and Democratic Services</p> <p>Date: Not before October 2019</p> <p>Reason if Key Decision N/A, although will be taken fully into account in the planning phase.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed decision will be considered at the Policy and Resources Cabinet Committee on 20 September 2019.

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

There is a financial allocation in the Medium Term Financial Plan for a Property Investment Fund (PIF), which would be utilised to support the acquisition strategy. A holding strategy would be put in place to manage the properties in the short term. As per the Collaboration Agreement, it is clear that KCC are to take forward the most viable scheme possible and at a minimum, recoup their level of investment to date upon completion.

Support documents

Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services

Reference No: None

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00059 - Strategic Acquisition, Tonbridge & Malling

The Decision needed:

Proposed decision:

To consider the decision report for the acquisition of two properties and delegate authority to the Director of Infrastructure in consultation with the Cabinet Member for Corporate and Democratic Services, the Corporate Director for Finance and the Cabinet Member for Finance to finalise terms and enter into the necessary documentation to complete the property transactions.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Corporate and Democratic Services

Date:

<p>Not before October 2019</p> <p>Reason if Key Decision N/A although will be taken fully into account in the planning phase</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: There is a financial allocation in the Medium Term Financial Plan for a Property Investment Fund (PIF), which would be utilised to support the acquisition strategy.</p> <p>Support documents</p>

<p>Responsible Cabinet Member - Cabinet Member for Children, Young People and Education</p> <p>Reference No: Any legal implications will be identified in the report to the Cabinet Member for Children, Young People and Education before he takes his decision to allocate £4.2m from the Children’s, Young People and Education Capital Budget</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00061 - Following the amalgamation of the former Murston Infant and Junior Schools to establish Sunny Bank Primary School, relocation of Sunny Bank Infant and Nursery departments to Sunny Bank Junior department site, with infrastructure for an exp</p> <p>The Decision needed: <u>Background</u></p> <p>Sunny Bank Primary School was established on 1 September 2016 when</p>

Murston Junior school and Murston Infant School and Maintained Nursery amalgamated. The new primary school opened in the existing accommodation of both schools and it was envisaged that in the longer term the Local Authority would pursue opportunities to bring the school together on one site that was in the ownership of KCC and support the school's operation as an all-through primary school.

The KCP 2019-2023 identifies the need for additional places in the Sittingbourne East primary planning area. The expansion of Sunny Bank Primary by 0.5FE was identified to meet this need. A full feasibility was commissioned in 2018 to relocate the infant department and Nursery to the junior department site and provide the infrastructure to expand by 0.5FE to a 2FE primary school. This ensures that there are adequate places for children from new housing that is already being built out in close proximity to the school, as well as the future financial viability of Sunny Bank.

The current infant department was originally established in the 1860s and additional buildings were added over subsequent years. The buildings are in poor condition and the cost of maintaining the infant school site in order to ensure the buildings are fit for purpose would be considerable. The Infant buildings are on a site that is in the ownership of a local Diocesan Trust that comes under Canterbury Diocese. The lease costs are in the region of £ 20,000 per annum and are currently paid by KCC as the school would not be able to meet these costs and remain viable. The most cost-effective option is therefore to relocate the infant department to the junior site which is in the ownership of KCC and is of a sufficient size to accommodate all the buildings required for a 2fe primary school plus nursery.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before October 2019

Reason if Key Decision

An EqAI has been undertaken

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The decision was considered and endorsed at the Children's, Young People and Education Cabinet Committee on 1 October 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Capital Budget Costs

A full feasibility has been undertaken for the relocation of Sunny Bank infant department and nursery onto the junior school site. The cost of relocation and refurbishment of the junior site has been estimated at £4.2m.

Up to £2,500 is provided per new classroom for ICT equipment from the Capital budget. In the case of Sunny Bank this will provide up to £22,500 (subject to submission of invoices to evidence spend).

Revenue Costs

As per KCC policy, a total of £6,000 per new classroom for furniture will be provided from DSG. For Sunny Bank this will total £54,000.

A total of £1,334,600.27 in Developer Contributions has been sought for the Sunny Bank Primary School project, £1,163,414.27 of which has been agreed and to date we have received £136,396.67.

Support documents

Responsible Cabinet Member - Cabinet Member for Adult Social Care and Public Health

Reference No: None

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00062 - Local Account for Adult Social Care (April 2018 - March 2019)

The Decision needed:

Background

Previously, the Care Quality Commission (CQC) used to assess how well Local Authorities were performing in Adult Social Care. They no longer do this, and as part of national changes, all Local Authorities are now asked to produce a document, in partnership with their residents to enable them, to hold the authority to account. As a result, the Local Account for Adult Social Care has been produced.

Section 2 – Who is taking the final decision and when
<p>Who is taking the Decision Cabinet Member for Adult Social Care and Public Health</p> <p>Date: Not before October 2019</p> <p>Reason if Key Decision None</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The decision was considered and endorsed at the Adult Social Care Cabinet Committee on 27 September 2019.</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: The proposed development of the Local Account does not include savings targets, however a key objective when developing the brochure and our user engagement approach has been the consideration of how to enhance value for money from a KCC perspective utilising wherever possible existing forums or approaches already in place across the Directorate or working in conjunction with existing partners to minimise costs. There will be a cost implication to the production and distribution of the Local Account; however these will be managed within the budget planning forecasts for the Unit, i.e. ongoing production of the Local Account.</p> <p>Support documents</p>

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Care and Public Health</p> <p>Reference No: Regulation 12(7) of the Public Contracts Regulations 2015 enable this type of co-operation between contracting authorities where certain conditions are met. Independent legal advice has supported the legality of the approach in relation to the public health functions which are the subject of the partnership.</p> <p>This form of arrangement builds on duties that already existed to exercise functions with a view to integrating the provision of care and support</p>
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provision, under the Care Act 2014 (“CA 2014”), with health provision (section 3, CA 2014). Both parties are also under a duty, under s.82 of the NHS Act 2006, to co-operate with one another to secure and advance the health and welfare of the people of England and Wales.

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

19/00064 - Kent County Council and Kent Community Health NHS Foundation Trust collaborative partnership - delivery and transformation of Public Health services

The Decision needed:

Proposed Decision:

To agree the extension of collaborative partnership arrangement with Kent Community Health NHS Foundation Trust (KCHFT) until at least March 2025 and ongoing delivery of Public Health services through this approach. Public Health services included within the current arrangement are listed below:

- Health Visiting
- School Health Services
- Sexual Health Services
- Lifestyle Services and NHS Health Checks
- Oral Health Services
- Postural Stability Services

Background:

Kent County Council took the decision to enter into an innovative partnership with Kent Community Health Foundation Trust (KCHFT) in September 2017, with the aim to maximise the opportunity to improve the health of Kent residents, deliver common objectives and accelerate delivery of the Sustainability Transformation Plan (STP), known as the Sustainability Transformation Partnership. This arrangement was also designed to offer the flexibility to align to new local care arrangements.

This decision recognised that KCHFT was integral to the delivery of the STP and recognised that both KCC and KCHFT faced significant challenges which could be better managed through a joint open and transparent approach. The original decision put procurement in “abeyance” until at least March 2020 and a further decision is required on how best to deliver these services in the future. Legal advice taken at this time confirmed that the approach was permitted within the Procurement Regulations.

The Kent and Medway Sustainability and Transformation structures are more advanced than in 2017 and local leaders are working to deliver the local plan, Case for Change. This includes a series of commitments which have been supported by KCHFT. Kent and Medway STP is developing a five-year plan in response to the national LTP and is required to become an Integrated Care System (ICS) in the coming months. Services and health providers will need to align to these changes and work with commissioners to determine how they can best integrate and support acceleration of local care.

Kent continues to face a series of significant demographic pressures alongside budget constraints and pressures, e.g. long-term clarity on national NHS pay and uncertainty on future funding arrangements for the Public Health grant.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Care and Public Health

Date:

Not before October 2019

Reason if Key Decision

Equalities implications: Equality Impact Assessments will be completed at a service level as required.

Data Protection implications: KCHFT is IG Toolkit compliant and Data Process Impact Assessments will be completed at a project level as required.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

This item was discussed by the Health Reform and Public Health Cabinet Committee on 24 September and the proposed decision endorsed. The minute of the discussion is as follows:

19/00064 - Delivery and Transformation of Public Health Services. (Item. 8)

The Chairman advised the committee that, as this and the exempt report later in the agenda (item 12) contained much detailed information, he was minded to take both reports together in a closed session at the end of the meeting. It was important that Members have the opportunity of a full

understanding of the issues before being able to comment on them and consider the recommendations, and to do this they would need to be able to have a frank discussion and explore all of the available information. This could only be done effectively in a closed session.

EXEMPT ITEM (open access to minutes)

19/00064 - Delivery and Transformation of Public Health Services.

(Item. 12)

Mrs V Tovey, Public Health Senior Commissioning Manager, was in attendance for this item.

1. Mrs Tovey introduced the reports for agenda items 8 and 12 and responded to questions of detail from the committee, including the recruitment and training of new nurses and retention and re-training of experienced nurses to take on new roles, for example, as health visitors and school nurses, to offer a new career pathway. The Care Quality Commission's recent rating of Kent Community Health NHS Foundation Trust (KCHFT) as 'outstanding' would help to retain and attract new staff. Other questions included clarity of the conditions that were required to be met for the County Council and KCHFT to enter into this agreement. Mrs Tovey confirmed that the conditions were set out in section 12(7) of the Procurement Regulations and also referenced within the exempt report. Mrs Tovey informed the committee that independent legal advice confirmed the arrangement met these criteria for the delivery of public health services and advised that this would be subject to review during the five years to ensure the conditions continued to be met.

2. It was RESOLVED that:-

- a) the context, risk and assurance associated with the proposed procurement approach for public health services be noted; and
- b) the decision proposed to be taken by the Cabinet Member for Adult Social Care and Public Health, to authorise the County Council to extend the collaborative arrangement with Kent Community Health NHS Foundation Trust, for the services listed in the report, until March 2025, be endorsed.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The spend of Public Health services across the 5 years will be in the region of £187,109,535. However, values will be subject to annual review and will fluctuate based on demand and any external investment e.g. through Health partners.

Additional income through Health Partners enables delivery of HIV treatment services and targeted work for NHS Health Checks as set out as part of the STP.

The estimated value for 2019/20 is £37,421,907 with anticipated income of

£860K from NHS England and the Kent and Medway STP. Services included are Health Visiting, School Nursing, Postural Stability, Sexual Health, Lifestyle services, including Smoking, and NHS Health Checks and Oral health. A number of services are open-access and, as such, actual spend will be dependent on demand.

Support documents

PROD

Report - KCHFT Partnership

report EX - KCHFT Partnership

Responsible Cabinet Member - Cabinet Member for Community and Regulatory Services

Reference No: The County Council has a statutory obligation to maintain the highway in a condition that is safe and passable by the ordinary traffic of the area at all times of the year particularly having regard to the needs of those with a disability.

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

19/00065 Public Rights of Way Asset Management Plan 2019

The Decision needed:

To agree and adopt:

- (i) the Public Rights of Way and Access Service Asset Management Plan and
- (ii) to agree the Service Level Risk Assessments which set out our approach to the management of risk on the PRoW network.

- Background: The Public Rights of Way and Access Service adopted asset management principles for the maintenance of the PROW network in 2007. This approach has brought benefits in targeting investment in the network, managing risk and evaluating new products and materials where they may help reduce long term expenditure. This plan has now been reviewed and updated.
- Alternatives to the continued operation of asset management principles for Public Rights of Way maintenance have not been considered.
- How the proposed decision meets the objectives of ‘Increasing Opportunities, Improving Outcomes: Kent County Council’s Strategic Statement (2015-2020)’: The strategic direction for the management of the PRoW network is set out in the Rights of Way Improvement Plan

(ROWIP), adopted by the County Council in November 2018. The ROWIP is aligned to meeting the County Council's strategic objectives:

- Children and young people in Kent get the best start in life.
- Kent communities feel the benefits of economic growth by being in work, healthy and enjoying a good quality life.
- Older and vulnerable residents are safe and supported with choices to live independently.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Community and Regulatory Services

Date:

Not before October 2019

Reason if Key Decision

A comprehensive EQIA was completed for the Rights of Way Improvement Plan 2018. The Rights of Way Asset Management Plan forms part of the evidence base for the Rights of Way Improvement Plan. A further scoping referencing the ROWIP EQIA has been completed. No issues have been identified beyond those fully considered for the Rights of Way Improvement Plan

Reason if this decision has been delayed/withdrawn from a previous plan

The Asset Management Plan has been revised in line with the Rights of Way Improvement Plan (ROWIP) which was subject to wide-ranging public consultation in 2018

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The Rights of Way Improvement Plan was subject to wide ranging consultation in 2018. All Members were consulted on the plan. The Asset Management Plan underpins the delivery of the maintenance elements of that plan.

The proposed decision will be considered at the Environment and Transport Cabinet Committee on 10 October 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The Asset Management Plan provides detail about the current levels of investment in the asset, its condition, any associated backlog of repair and the level of investment required to manage risks associated with failure of the asset. This information is used to inform bids for capital funding and uplift to revenue funding through the medium-term financial planning process.

The Kent County Council budget book identifies £720K capital investment for the current financial year 2019-20 (Budget book page 67 – row 2.) A further £100k capital investment has been identified from borrowing. A further £300k is identified for urgent works to Essella Road – rail bridge. (Budget book page 70 line 14)

Of the PRow & Access Service revenue allocation of £1.326M (inclusive of grants and income) approximately £482K is available for maintenance work including vegetation clearance.

Support documents

- 1900065 - PROD
- 1900065 - Report
- 1900065 - Asset Management Plan
- 1900065 - EQIA

Responsible Cabinet Member - Cabinet Member for Community and Regulatory Services

Reference No: KCC has to abide by and work within the new REPPIR 19 guidelines because, as the Local Authority, we legally have to produce an off-site plan for Dungeness B – as is stated within REPPIR 19.

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:
19/00066 - Revised Detailed Emergency Planning Zone (DEPZ) for Dungeness B nuclear power station as required by Radiation Emergency Preparedness Regulations 2019

The Decision needed:
Proposed decision

The Cabinet Member for Community and Regulatory Services is asked to approve The Radiation Emergency Preparedness Regulations 2019 Detailed Emergency Planning Zones (DEPZ) for qualifying sites. (Dungeness B is the only qualifying site under the Regulations in Kent.) and for the Director for Environment, Planning and Enforcement to implement the decision and further actions to allow the plan to proceed under the Officer Scheme of Delegations.

Background

Dungeness B is a qualifying site under The Radiation Emergency

Preparedness Regulations 2019 Regulations Under the new REPPIR 19 guidelines, KCC has a legal obligation to produce an off-site plan for Dungeness B

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Community and Regulatory Services

Date:

Not before October 2019

Reason if Key Decision

Equalities implications:

An EqIA is being progressed for the overall REPPIR 2019 project.

Data Protection implications:

None

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed decision will be considered at the Environment and Transport Cabinet Committee on 10 October 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Planning costs are absorbed into existing budgets with cost retrieval from the operator progressed where applicable. Response costs are dependent upon type, scale and duration of any incident. However, effective planning can reduce seriousness of any incident and resultant impacts (including cost).

Support documents

1900066 - PROD

1900066 - Report

1900066 - EQIA

1900066 - Current DPEX Dungeness B

1900066 - REPPIR Key Milestones

Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste

Reference No: Under the Environmental Protection Act 1990, as the Waste Disposal Authority, KCC has a legal obligation to provide a waste disposal service. The proposed commissioning solution enables the Authority to discharge its statutory duty as Waste Disposal Authority. KCC will be using Regulation 12 (Public Contracts between entities within the public sector) of the Public Contracts Regulations 2015 to vary this Contract.

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:
19/00067 - Waste Transfer Services, including reception, bulking and haulage services (Canterbury, Thanet, and Dover).

The Decision needed:

Proposed Decision:

To award new contractual arrangements of three contracts for three Districts to receive, bulk and haul kerbside waste streams collected by the Dover, Thanet and Canterbury Waste Collection Authorities.

Background:

Due to the very limited KCC waste infrastructure in East Kent, there is a continued requirement to commission Waste Transfer Station services from third parties to deliver KCC’s statutory role as Waste Disposal Authority. There are currently no KCC owned Waste Transfer facilities in Thanet, Canterbury and Folkestone with only very limited, unsustainable capacity at Dover Transfer Station.

KCC Waste Management proposes to put in place three contracted services to deliver the statutory requirements of Waste Management disposal and to ensure designated facilities for the continuity of supply for the reception, bulking and haulage of kerbside collected waste from Canterbury City Council, Thanet District Council and Dover District Council. This is a statutory undertaking of the Waste Disposal Authority.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Planning, Highways, Transport and Waste

Date:

Not before October 2019

Reason if Key Decision

<p>Equalities implications: No issues identified at early stage EqIA, note that this should be reviewed as project continues.</p> <p>Data Protection implications: Initial screening is that a full DPIA will not be necessary as no personal data is collected</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>The proposed decision will be considered at the Environment and Transport Cabinet Committee on 10 October 2019.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Revenue cost of £15.7m total for the overall cost to KCC over the total term of up to a seven-year contract.</p> <p>Support documents 1900067 - PROD 1900067 - Report 1900067 - EQIA</p>

<p>Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste</p> <p>Reference No:</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00068 - Food Waste Processing Contract</p> <p>The Decision needed: <u>Proposed Decision:</u></p> <p>To award a new contractual arrangement for processing the County's Food Waste.</p>

Background:

There is no single waste food processing plant within Kent for domestic food collected by the Waste Collection Authorities. Whilst waste food is collected as a single stream it is either hauled to Basingstoke for processing or mixed with garden waste to produce compost at a plant near Kings Hill.

This is commercially expensive with a poor environmental outcome. There is a significant commissioning opportunity for Waste Management as a food waste processing plant is under construction in Kent; this is an Anaerobic Digester that has the capacity to accept and process all food waste collected in the County.

The current food contract expires in April 2020 and the plant will be completed within this timeframe. This plant will eventually cater for all the County's food waste collected from kerbside over a phased approach with initially Mid Kent and South West Kent food being accepted upon service commencement, with East Kent food following in January 2021 when KCC takes title of the material.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Planning, Highways, Transport and Waste

Date:

Not before October 2019

Reason if Key Decision

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed decision will be considered at the Environment and Transport Cabinet Committee on 10 October 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

This is a revenue-based expenditure contract that will realise savings to the Authority over a number of years. There is no capital outlay required.

The savings are substantial against the 20/21 budget of £1.62m – a net budget once all existing contracts are expired will be £543k.

After year five and in year six, the contracted gate fee will be dropped by a further £5 per tonne.

New Category in the Budget Line = Waste Processing – Recycling & Composting – Anaerobic Digestion – P-7WD-61091-523-000-0000-00.

Support documents

1900068 - PROD

1900068 - Report

1900068 - EQIA

Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste

Reference No: This contract enables the Authority to discharge its statutory duty as Waste Disposal Authority.

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

19/00069 - Tonbridge & Malling Household Waste Recycling Centre

The Decision needed:

Proposed Decision:

To award a contract for the design, build and operation of a household waste recycling centre in the Tonbridge and Malling Administrative Area.

Background:

A new HWRC facility to serve Tonbridge and Malling Borough Council (T&M BC) and West Maidstone residents is required as the existing HWRC network in this area is at capacity. The nearest facility is the Maidstone HWRC at Tovil which has reached its practical capacity; resulting in severe congestion on the local highway network around the site, causing delays to both visitors to the HWRC as well as local residents. Measures to improve the efficiency of the site, including the increase of the Permitted tonnage (Environmental Permit) capacity have been investigated, and where possible implemented over the past few years. However, demand has continued to grow, such that there are now no

practicable solutions to make further efficiency improvements at this site. Future housing growth / population increase indicates a significant increase in capacity is now required in this area.

The capacity issues are further exacerbated by the large catchment of the Tovil site and are compounded by the fact that T&M BC does not have a HWRC facility. Additional pressure will also be placed upon the Tovil site when the current agreement for Kent residents to use the Medway Council facility at Cuxton terminates in November 2020.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Planning, Highways, Transport and Waste

Date:

Not before October 2019

Reason if Key Decision

Equalities implications:

An initial EqIA has been undertaken which found the Adverse Equality Impact Rating to be Low. This will be updated when the project reaches design and build stage.

Data Protection implications:

Initial screening of the data protection impact assessment has determined there to be no exchange of personal data. Therefore, full DPIA not required.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed decision will be considered at the Environment and Transport Cabinet Committee on 10 October 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The proposed delivery model is for a new “turn key” facility for which KCC will pay a management fee. This delivery model has been previously used and successfully implemented by Waste Management, with a proposed 20-year term being considered as providing the optimum Contract period in terms of cost to the Authority. This delivery model will require additional revenue funding, as such, an increase in revenue provision (£100K in 2019/20 and

£250K in 2020/21) has been made in the MTFP for this project. This is in addition to the current budget of £480k p.a. for the existing Medway charges which will become available when the project is delivered.

Project is entirely KCC funded.

Support documents

1900069 - HWRC - PROD

1900069 - HWRC - Report

1900069 - HWRC - EQIA

NOT BEFORE 20 AUGUST 2019 BY CABINET MEMBER

Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services
Reference No:
Key Yes
Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.
Title: 19/00057 - East Kent Facilities Management Services
The Decision needed: <u>Decision:</u> Approval to award a contract for the delivery of Facilities Management Services in East Kent and to delegate authority to the Director of Infrastructure in consultation with the Cabinet Member for Corporate and Democratic Services to agree final terms and enter into any necessary contractual documentation.
Section 2 – Who is taking the final decision and when
Who is taking the Decision Cabinet Member for Corporate and Democratic Services
Date: Not before October 2019
Reason if Key Decision
Reason if this decision has been delayed/withdrawn from a previous

plan
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The decision was considered at the Policy and Resources Cabinet Committee on 20 September 2019.</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address:</p> <p>Support documents</p>

<p>Responsible Cabinet Member - Cabinet Member for Community and Regulatory Services</p> <p>Reference No: KCC will need to enter into and or vary a number of legal agreements with Turner Contemporary, Arts Council England and a number of partners, in order to secure the project.</p> <p>KCC will need to enter into a number of contractual agreements to develop and deliver the site.</p> <p>Key Yes</p>
Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.
<p>Title: 19/00060 - Turner Contemporary</p> <p>The Decision needed: <u>Proposed decision:</u></p> <p>That the Cabinet Member for Community and Regulatory Services agree to:</p> <p>(a) Enter into and or vary significant legal agreements including, but not limited to, a Memorandum of Understanding and Collaboration Agreement with Turner Contemporary, RNLI, Yacht Club, Arts Council England and any other stakeholders as required</p> <p>(b) Authorise the Director of Infrastructure to enter into all necessary legal agreements for the delivery and the construction of the project</p>

(c) Permit the project subject to KCC's VAT partial liability exemption position not being breached or in breach

Background:

The project is a combination of reconfiguration and refurbishment of the Turner Contemporary (TC) and the Rendezvous site. The aim of the project is to make the TC more financially sustainable by reducing running costs and improving the potential for increasing revenue income and making the TC building function more efficiently to service the high levels of visitors it currently attracts.

The scope of the project will be to consider how best to maximise income generation through the inclusion of car parking income, retail and catering offer, while preserving the current standards of the facility.

The Gallery has far exceeded its predicted visitor numbers and this has had a tangible effect on regeneration which has encouraged people to relocate to Margate and enabled new businesses to become established in the surrounding areas. This project now seeks to secure this position that will allow the Turner Contemporary to become more financially self sufficient.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Community and Regulatory Services

Date:

Not before August 2019

Reason if Key Decision

No adverse impacts have been identified in the Equalities Impact Assessment and this will be kept under review as the project progresses.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed decision will be considered at the Growth, Economic Development and Communities Cabinet Committee on 28 November 2019.

Public consultation will be undertaken wherever it is part of the Arts Council England requirements.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Arts Council England (ACE) is investing £495k in the project towards build costs via grant funding. KCC contribution of £1.5m from the current Capital Programme.

Support documents

NOT BEFORE 30 JULY 2019 BY CABINET MEMBER

Responsible Cabinet Member - Cabinet Member for Community and Regulatory Services

Reference No: Kent County Council (KCC) does not have a legal duty to provide sites in Kent for the Gypsy and Traveller community. This is a statutory duty placed upon the district and borough councils to discharge as part of their local plans. All local councils are required to produce an up-to-date Local Plan for their area, to guide the spatial development of the borough.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00052 - Gypsy and Traveller Pitch Allocation Policy

The Decision needed:

Proposed Decision:

To revise and update Kent County Council's (KCC) Gypsy and Traveller Service Allocations Policy for managed sites.

Background:

This review work is part of ongoing, council-wide activity to update and improve our processes, policies and practices.

The priorities for the Gypsy and Traveller service are to:

- Improve current service efficiency whilst also planning for future demographic pressures within the Gypsy and Traveller community through better planning and countywide coordination on the provision of good quality sites.
- Manage the growing financial challenge by ensuring that pitch allocations are made in a clear and transparent manner and that rent affordability is confirmed prior to pitches being allocated.
- Improve licensee vetting, licence agreements and enforcement policies to ensure our sites' residents understand accepted levels of behaviour, including requirements for rent payments, both prior to being allocated a pitch and for the duration of their tenancy.

Section 2 – Who is taking the final decision and when

Who is taking the Decision
 Cabinet Member for Community and Regulatory Services

Date:
 Not before July 2019

Reason if Key Decision
 Gypsies and Travellers are protected groups under the Equality Act 2010. EQIA's have been completed to ensure impacts of policy changes have been considered and mitigations factored in where appropriate.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed decision will be discussed at the Environment and Transport Cabinet Committee on 16 July 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
 TThe new Pitch Allocation policy will seek to redress historic issues around rent affordability and ongoing rent collection by setting out clear guidelines to all prospective tenants of the required rent arrangements and the subsequent enforcement action that will be taken if rent payments are not recovered in line with requirements.

Increased, consistent vetting of tenants will ensure that affordability of pitches is checked prior to licences to occupy being issued.

Recovery of 100% of rent costs for all tenants is critical to enable the ongoing quality, sustainable management of the sites in the future.

Support documents

Responsible Cabinet Member - Cabinet Member for Community and Regulatory Services

Reference No: This opportunity has not been subject to competition. This is supported by Regulation 32(2)(b)(ii) of the Public Contract Regulations which states that a Negotiated Procedure without Prior Publication may be used where services can be supplied only by a particular economic operator where competition is absent for technical reasons

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00055 - Contract for Post Mortem Facilities at Mid Kent and Medway Coroner Area

The Decision needed:

To award a 4 year contract to Maidstone & Tunbridge Wells NHS Trust (MTW) for the provision of post mortem (PM) facilities at Tunbridge Wells Hospital, Pembury for the Mid Kent & Medway coroner area.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Community and Regulatory Services

Date:

Not before July 2019

Reason if Key Decision

An Equality Impact Assessment has been carried out and there is no potential for discrimination and all opportunities to promote equality are currently being taken in line with KCC policies and statutory requirement. Should any issues arise they will be dealt with in accordance with KCC policies and statutory requirements.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

<p>Consultees</p> <p>The proposed decision was considered and endorsed at the Environment and Transport Cabinet Committee on 16 July 2019.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Based on 2018-19 activity levels the estimated cost for the 4 years is £676,000</p> <p>Support documents</p>

NOT BEFORE 26 JULY 2019 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste</p> <p>Reference No: None</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00050 - A20 Coldharbour Roundabout Improvement</p> <p>The Decision needed: Approval to take the highway improvement through the next stages of development and delivery including authority to progress statutory orders and to enter into funding and construction contracts.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Planning, Highways, Transport and Waste</p> <p>Date: Not before July 2019</p> <p>Reason if Key Decision None – detailed scheme design will consider equalities aspects. A screening report has been completed and a full EqIA developed.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The proposed decision will be considered at the Environment and Transport Cabinet Committee on 16 July 2019.</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: None</p> <p>Support documents 1900050 - PROD 1900050 - A20 Coldharbour Roundabout - Report 1900050 - Drawing_CLDHBR-CAP-HGN-00-DR-C-0035 S3-P01 1900050 - EQIA</p>

NOT BEFORE 23 JULY 2019 BY CABINET MEMBER

NOT BEFORE 6 JULY BY CABINET MEMBER

NOT BEFORE 30 APRIL 2019 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Children, Young People and Education</p> <p>Reference No: N/A</p> <p>Key Yes</p>
Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.
<p>Title: 19/00031 - Increase in the designated number at The Elms School, Dover</p> <p>The Decision needed: Background:</p> <p>The Elms School is a good school designated for 96 pupils with behaviour and learning needs. Currently the school has 130 pupils on roll. This number is expected to increase to 158 from September 2019. It is necessary therefore, to regularise this situation and increase the designated number of the school via a statutory process.</p>

Legislation requires that statutory proposals are undertaken where the number of pupils on roll of a special school exceeds its designated number by more than 10%. Therefore, we are proposing to increase the designated number to 158, to regularise the current position and to increase the number of places available.

Proposed decision:

Increase the designated number of The Elms School, Dover from 96 to 158 places

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before April 2019

Reason if Key Decision

The Equality Impact Assessment is in place. No adverse impacts have been identified at this point.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

A consultation will take place in April/May 2019.

The Children's, Young People and Education Cabinet Committee will receive a report on this matter in June 2019.

The view of the local members will be sought as part of the consultation.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The Elms School will receive the funding for the pupils in line with the funding allocated to special schools through KCC's funding formula. A feasibility study needs to be undertaken to access what, if any accommodation will need to be needed to enable the increase in the designated number.

Support documents

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: KCC will accept the contractual responsibilities for the construction contracts to deliver the new school.

Key No

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00037 - New St Andrew's Primary Free School Contract Approval

The Decision needed:

Background:

In July 2016 the Department for Education approved a Wave 11 bid proposed by the Tenax Trust to establish the St Andrew's Primary Free School at Paddock Wood, Tunbridge Wells. The proposed new school will have the capacity for 420 pupils (2 FE) from reception to year 6. The bid also included an estimated 60 nursery places. The Education and Skills Funding Agency (ESFA) is responsible for funding the delivery of the new school.

The ESFA has appointed KCC to act as the Local Delivery Agent (Responsible Body), with Gen2 acting as KCC's Agent. As the Responsible Body, KCC will commit to procuring and delivering the scheme and will be the contracting authority for the purpose of the scheme. As the Responsible Body KCC is also responsible for compliance with all relevant statutory obligations and is required to secure any statutory approvals required to deliver the scheme.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before May 2019

Reason if Key Decision

Tenax Trust and the Department for Education will have considered the equality impacts of opening a new school as part of their decision making. In respect of this proposed decision, to agree KCC can enter into a contract to deliver the school building, there are no known equalities implications.

Reason if this decision has been delayed/withdrawn from a previous plan

<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>The matter does not need to be considered by the Infrastructure Commissioning Board as the proposal is outside of the terms of reference.</p> <p>Consultation on the proposal to open a new school would be a matter for Tenax Trust and the DfE.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address:</p> <p>The ESFA has allocated funding for the build costs of the school (circa £8.35 million) and this will be secured within a Development Agreement prior to KCC entering any Construction Contract. There will be no capital funding requirements from KCC in relation to the scheme and therefore no impact on the County Council’s MTFP.</p> <p>Support documents</p>

NOT BEFORE 17 APRIL 2019 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Children, Young People and Education</p> <p>Reference No: N/A.</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00028 - Expansion of Palmarsh Primary School</p> <p>The Decision needed: Background Information:</p> <p>In January 2017 permission was agreed to release £2,200,000 from the Education and Young People’s Services Capital budget to enable Palmarsh Primary School to expand to 1FE. It was understood that this would be the first phase of a gradual expansion to 2FE.</p> <p>The first phase of the expansion would provide 3 new classrooms, a new entrance off Jubilee Close, offices and car parking with further classrooms</p>

being added in later phases.

Planning permission for the first phase of the expansion has been achieved. However, in order to secure the said planning permission significant adaptations needed to be made increasing the capital costs to £2,600,000.

Options:

Consideration has been given as to how we can scale back the first phase of the expansion plans, ensuring there is: is sufficient high quality classroom space for the school to expand to 1FE; provision of a new entrance off Jubilee Close; increased car parking and the completion of agreed s278 works.

Sufficient classroom space could be achieved via the removal of an old mobile classroom and replacing this with a new two classroom mobile unit. The new offices and permanent classrooms could be delivered in a later phases as an when there is a need for second FE of provision. The total costs for the mobile classrooms, new entrance off Jubilee Close, car parking and s278 works would be in the region of £700,000.

A variation to the present planning permission will be required if this was to proceed.

Proposed decision:

The Cabinet Member for Children, Young People and Education is asked to release £625,000 of the £2,200,000 already agreed from the Children, Young People and Education Capital budget to expand Palmmarsh Primary School to 1FE.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before April 2019

Reason if Key Decision

The Equality Impact Assessment is in place. The variation in plans will not impact on the judgements in the EqIA.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

This matter will be considered by the Infrastructure Commissioning Board on 30 April 2019 or 24 May 2019.

A consultation on expanding to 1FE was undertaken in 2016, as there is no change to this decision further consultation is not required.

The report will be submitted to the Children's, Young People and Education Cabinet Committee meeting on 28 March 2019.

The view of the local member will be sought prior to the Cabinet Committee meeting.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

£1,200,000 has been secured in developer contributions of which £887,000 has been paid so far. The estimated costs for the mobile classrooms, new entrance, carparking and s278 works would be in the region of £700,000. The School will put the £75,000 towards this from their capital funding with the rest coming from the Children, Young People and Education Capital budget. The School will receive increased funding through the Delegated Budget. The rising roles will be protected in line with KCC Growth Funding Policy. Revenue funding will also be allocated to enable the School to resource one of the classrooms. At present that is at a value of £6,000.

Support documents

NOT BEFORE 27 MARCH 2019 BY CABINET MEMBER

NOT BEFORE JANUARY 2018 BY CABINET MEMBER

Responsible Cabinet Member - Deputy Leader and Cabinet Member for Finance and Traded Services

Reference No: Provision of this service is a statutory responsibility. The market was tested to establish levels of interest.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

17/00125 - Healthwatch Kent interim contract

The Decision needed:

Proposed decision: To agree:-

- a) the implementation of an interim contract for the provision of a Local Healthwatch for Kent for the period April 1st 2018 to March 31st 2020, with sufficient break clauses to end earlier where appropriate; and
- b) To incorporate the Service User Forum and Mental health Action Groups into the Healthwatch Kent contract

How the decision relates to Corporate Objectives

- Commissioning Framework Principle 7: Customers at the heart of our commissioning approach
- KCC's commissioning of a Healthwatch for Kent is required by duties under the Health and Social Care Act 2012, which built upon the Local Government and Public Involvement in Health Act 2007

The matter is referred to in the Business Plan/Medium Term Capital Programme.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Deputy Leader and Cabinet Member for Finance and Traded Services

Date:

Not before January 2018

Reason if Key Decision

No equalities implications – whole Kent provision.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed incorporation of the Service User Forum and Mental health Action Groups into the Healthwatch Kent contract was discussed by the Adult Social Care Cabinet Committee on 23 November 2017.

The interim contract will be discussed by the Health Reform and Public Health Cabinet Committee on 24 January 2018.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The value of the proposed interim contract is up to £1.46M (£730k pa) for the period 1 April 2018 to 31 March 2020.

Support documents

NOT BEFORE OCTOBER 2017 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services</p> <p>Reference No: None</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 17/00094 - Disposal of Land East of Great Chart Primary School, Singleton</p> <p>The Decision needed: Approval to the Director of Infrastructure to progress with and enter into the necessary documentation to complete the disposal of the aforementioned property in consultation with the Cabinet Member for Corporate and Democratic Services. The Decision will seek legal agreements to be actioned to complete the sale of the relevant properties.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Corporate and Democratic Services</p> <p>Date: Not before October 2017</p> <p>Reason if Key Decision None</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan Securing a capital receipt to fund the capital programme and to streamline the Council’s property portfolio to achieve financial and efficiency benefits in line with appropriate policy</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees Property decisions to be discussed at the Property Sub Committee.</p>

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Property holding costs will cease upon sale.

Support documents

Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste

Reference No: None

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

17/00084 - (Phase 2) A274 Sutton Road, Maidstone at its junction with Willington Street

The Decision needed:

The Willington Street Junction Improvement Scheme is to help reduce congestion on the Sutton Road corridor on the A274 strategic route. Public engagement on the revised scheme layout will be carried out during August 2017, a report will be presented to advise the feedback and potential amendments including any related mitigation measures.

The scheme supports policy objectives of supporting existing businesses and encouraging economic activity with housing growth and job creation by reducing congestion and improving infrastructure and accessibility.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Planning, Highways, Transport and Waste

Date:

Not before October 2017

Reason if Key Decision

None - detailed scheme design will consider equalities aspects

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

<p>Consultees</p> <p>On-going liaison and engagement with residents and business community as required and at appropriate stages of the scheme development.</p> <p>The decision will be discussed at the Environment and Transport Cabinet Committee on 21st September 2017.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: The estimate cost is £3m and will covered under existing budget allocations from the Local Growth Fund and Section 106 Developer Contributions.</p> <p>Support documents</p>

LONG TERM

<p>Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services</p> <p>Reference No:</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Lawn Primary School, Gravesend - New Playing Field</p> <p>The Decision needed: Update 01 February 2017: Officers have confirmed that the decision is still ‘live’ and that KCC continue to work with the landowner regarding use of the land and any consequential s106 arrangements. The process is expected to be lengthy and is likely to be ongoing for the duration of 2017.</p> <p>-----</p> <p>The Cabinet Member will be asked to agree that KCC take a long lease of 99 years at a nominal rent from Lafarge to facilitate expansion of school roll. Lafarge to create new playing field and to maintain subsoil thereafter. The Playing Field is being delivered as part of a s106 Agreement being a contribution to mitigate the impact of adjacent development of 510 homes upon Lawn Primary School and free up space on the existing Lawn PS site to enable expansion of the existing school buildings from 1FE to 2FE.</p>

Section 2 – Who is taking the final decision and when
<p>Who is taking the Decision Cabinet Member for Corporate and Democratic Services</p> <p>Date: Before January 2018</p> <p>Reason if Key Decision This decision is considered as a key decision owing to the length of the lease, in accordance with the Council's Property Management Protocol</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The proposed Cabinet Member decision will be considered by the Property Sub-Committee at its meeting scheduled 27 March 2015</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: Lead officer: Kahren Knott – Estates Surveyor, Property & Infrastructure Support 03000 416356 kahren.knott@kent.gov.uk Lead Director: Rebecca Spore – Director of Property & Infrastructure Support 03000 416716 Rebecca.spore@kent.gov.uk</p> <p>Support documents</p>

<p>Responsible Cabinet Member - Cabinet Member for Children, Young People and Education</p> <p>Reference No: 16/00101</p> <p>Key Yes</p>
Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.
<p>Title: 16/00101 - Proposal to expand Marden Primary School</p>

The Decision needed:

The Cabinet Member for Children, Young People and Education will be asked to agree to:

- i. Expand Marden Primary School, Goudhurst Road, Marden, Tonbridge, Kent, TN12 9JX, from 280 places to 420 places, increasing the published admission number (PAN) from 40 to 60 for Year R entry in September 2018
- ii. Allocate the budget from the Basic Needs budget (full details to be provided within the Education and Young People's Services Cabinet Committee Report)

In accordance with Appendix 4 Part 2 16 (a) of the Council's constitution, the Council's Executive Scheme of Officer Delegation provides that "Once a Member-level decision has been taken.....the implementation of that decision should be delegated to officers..." In this instance it is envisaged that the Director of Infrastructure will inherit the authority to act and will enter into any necessary contracts/ agreements on behalf of the County Council or further delegate responsibilities in accordance with 16 (c) of the same scheme "Senior Managers exercising delegated powers will...be able to sub-delegate...functions to more junior officers"

Section 2 – Who is taking the final decision and when**Who is taking the Decision**

Cabinet Member for Children, Young People and Education

Date:

Not before January 2018

Reason if Key Decision

This proposal will help "to ensure that Kent's young people have access to the education....necessary to support Kent business to grow ..." as set out in 'Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Statement (2015 - 2020)' and supports delivery of KCC's responsibility to provide sufficient, high quality places where they are needed as set out in the 'Commissioning Plan for Education Provision in Kent 2016-2020'

Financial Implications: Will be set out in the report that will be considered by the Children's, Young People and Education Cabinet Committee.

Legal Implications: Any legal implications will be identified in the report that will be considered by the Children's, Young People and Education Cabinet Committee

Equality Implications: An Equality Impact Assessment has been produced and can be viewed here: www.kent.gov.uk/schoolconsultations .

Reason if this decision has been delayed/withdrawn from a previous plan**Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors**

Consultees

The Commissioning Plan for Education Provision 2016-20 identified Marden as an area of future need and Marden Primary School was therefore proposed for expansion to meet that predicted demand. The Plan was considered and endorsed by the Education and Young People's Services Cabinet Committee on 15 December 2015 prior to the final version being considered and approved by Cabinet on 21 March 2016.

A public consultation commenced on 23 September 2016 and closed on 21 October 2016. Further information is available on the School Consultation webpage: www.kent.gov.uk/schoolconsultations

The outcome of the consultation was due to be reported to Education and Young People's Services Cabinet Committee on 23 November. The report was deferred, pending further discussions on the design and planning process and will be considered by the Cabinet Committee at its meeting scheduled for 22 June 2017

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Jared Nehra, Area Education Officer for West Kent
03000 412209
Jared.nehra@kent.gov.uk

Support documents

UPDATE AWAITED

Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services

Reference No: 13/00095

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.

The Decision needed:

To seek approval for the Director of Property and Infrastructure Support in consultation with the Cabinet Member for Corporate and Democratic

Services to progress with and enter into the necessary legal documentation to complete the disposal of residential land adjoining Great Clayne Lane Farm, Gravesend following the marketing of the site. The site has been marketed and offers received, shortlisted and a preferred purchaser has been identified. The Decision will seek for legal agreements to be actioned to complete the sale of the property.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Corporate & Democratic Services

Date:

Not before October 2015

Reason if Key Decision

Financial criteria is likely to be exceeded

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Local Members Colin Caller and Jane Cribbon will be consulted before the decision is taken and all members of the council notified.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Lead officer: Rebecca Spore
Director of Property & Infrastructure Support
Tel: 01622 - 221151
E-Mail: rebecca.spore@kent.gov.uk

Support documents

Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services

Reference No: 14.00022

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate

Outcomes and the Costs and risks involved.
<p>Title: Former Shepway Resource Centre, Folkestone - Disposal</p> <p>The Decision needed: LATEST UPDATE: 19/05/2014 - Decision due date changed from 18/02/2014 to 01/08/2014. REASON: The proposed decision to dispose of the Centre was delayed while internal processes were undertaken to ensure that no other suitable use could be found before disposal. This process is complete and the former resource centre will be placed on the market shortly. Responses from the market will be gauged after a period of approximately 3 months and a proposal for the site put forward at that time. The decision will be considered by the Property Sub-Committee or the Policy and Resources cabinet Committee before being taken by the Cabinet Member.</p> <p>-----</p> <p>To seek approval to the disposal of the former Shepway Resource Centre following the marketing of the site</p>
Section 2 – Who is taking the final decision and when
<p>Who is taking the Decision Cabinet Member for Corporate & Democratic Services</p> <p>Date: Not before October 2015</p> <p>Reason if Key Decision</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The proposed decisions will be discussed at Policy & Resources' Property Sub Committee following marketing. The property is situated within the electoral division of Folkestone West. Cllr Hod Birkby has been consulted.</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: Alyson McKenna, 01622 696032 alyson.mckenna@kent.gov.uk</p>

Rebecca Spore,
01622 221151
rebecca.spore@kent.gov.uk

Support documents

DEFERRED

Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services

Reference No:

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Sandwich Highways Depot

The Decision needed:

Update 09/03/2015:

DEFERRED: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value is secured; surveys are being carried out with a view to marketing the site in the future dependent on the outcome of those surveys.

Latest Update:

19/05/2014: Decision due date changed from 23/12/2013 to ‘Not before’ 01/11/2014.
REASON: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value for the site is secured. Options appraisal work is underway and this work is expected to take approx. 6 months, therefore an expected decision date is set for November.

To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme.

To seek approval to identify and progress with the acquisition of a new site for the service.

The Director of Property and Infrastructure Support will be authorised to finalise terms for both the disposal and acquisition of a new site.

This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.

- Firstly it helps deliver the “Kent Environment Strategy” by the provision of new

environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.

- Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.
- Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.

The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Corporate & Democratic Services

Date:

Reason if Key Decision

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The matter was considered by the Property Sub Committee of the Policy and resources Cabinet Committee at its meeting on 27th February 2013. The proposed decision was endorsed by the Committee.

The report to committee was exempt from publication and consideration of it took place in private.

Public minutes can be viewed by clicking on the link below:

<https://democracy.kent.gov.uk/documents/g5176/Printed%20minutes%2027th-Feb-2013%2014.00%20Property%20Sub-Committee.pdf?T=1>

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Support documents

Responsible Cabinet Member -

Reference No: 12/020231

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Eden Centre Lease

The Decision needed:

LATEST UPDATE:

19/05/2014 - Decision due date changed from 01/03/2014 to 01/01/2015.

REASON: The decision remains at the earliest stages of investigation and options appraisal. A further review will take place in January 2015 when a decision pathway will be identified and the proposed decision updated further.

To seek agreement to the principle of granting a long lease to a charitable community interest company or similar vehicle, of The Eden Centre, Four Elms Road, Edenbridge.

The proposal directly links to Bold Steps for Kent, putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen’s Advice Bureau and House (West Kent Action), to support Kent’s more vulnerable citizens.

The impact of the decision will be that KCC will have less control of the management and operation of the centre as they would become the responsibility of a third party.

Risks identified are:

- Reliance on the professionalism of the trustees to deliver a successful facility, agreeing with all partners a financial model for the charitable vehicle
- Reputational damage to KCC if the charitable vehicle were to fail
- Obtaining buy in from all community groups in occupation to form trust
- Untried and untested model
- Level of income generation from the centre which could go to the charitable vehicle is currently unknown as a new facility
- Continued KCC ownership of a non-core asset
- Officers may be unable to get agreement from stakeholders, charitable vehicle does not prove financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Date:

Reason if Key Decision

Not a key decision

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Rebecca Spore - Director of Property & Infrastructure Tel no 01622 22115,
Rebecca.spore@kent.gov.uk

Barbara Cooper, Director of Economic Development. Tel no 01622 221856,
Barbara.cooper@kent.gov.uk

Support documents

– Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors